A member of the public (the applicant) fills in Form 1 (which gives details of the obstruction) and sends it by recorded delivery to the Chief Executive of the relevant local authority (i.e. the county council or unitary authority).

Within 1 month of the date of Form 1

The local authority fills in Form 2 (which explains what action it proposes to take) and serves it on the person who is believed to have caused the obstruction

The local authority fills in Form 3 (which explains what action it proposes to take and on whom it has served Form 2) and serves it on the applicant

Any time after 2 months <u>but at least five days before the end of six</u> months from the date of Form 1

If the obstruction has not been removed the applicant fills in **Form 4** (which gives notice of his or her intention to apply to the magistrates' court for an Order against the local authority) and serves it on the local authority



After 5 days from the date of Form 4 and within 6 months of the date of Form 1

The applicant applies to the magistrates' court for an Order against the local authority



If the magistrate grants the application and makes an Order the authority must display **Form 5** (the Order which details the works to be completed and the deadline for so doing) on the path