

**RAMBLERS SCOTLAND SCOTTISH COUNCIL 2015  
MINUTES OF THE TWENTY-EIGHTH ANNUAL MEETING  
Held at the Dalhousie Building, Dundee University  
Saturday 7 March 2015**

**PRE SCOTTISH COUNCIL**

**14/15 ATTENDANCE**

**SCEC**

David Thomson – Convener	Ben Douglas
Jim Lawson, Vice Convener	Alison Mitchell
Alistair Cant – Hon Treasurer	Elizabeth Lawie
John Andrews	Vic Royce

**Staff**

Benedict Southworth, Ramblers Chief Executive  
Jess Dolan, Director Scotland  
Kareen Robertson, Communications & Finance Officer

**15/15 APOLOGIES**

Apologies were received from Jonathan Kipling, Chair of Board of Trustees.

**16/15 ARRANGEMENTS FOR SCOTTISH COUNCIL**

SCEC approved the arrangements for Scottish Council. The following points were highlighted:

- 1) Appointment of person to receive SCEC/Agenda Committee nominations  
SCEC noted that Dorothy King, observer for Dumfries & District Group is the person appointed to receive SCEC and Agenda Committee nomination papers at SC.
- 2) Appointment of Tellers/Scrutineers  
SCEC noted that Moira Dobson and Ishbel Cowie, both observers from the Dundee Group, will act as tellers and scrutineers for the elections.
- 3) Election of Officers  
An election will be required for the Convener position. Depending on the results, a further election may take place for the Vice Convener post.

**17/15 ANY OTHER BUSINESS**

SCEC noted that Alistair Cant had prepared a short 'fun' quiz which could be introduced during the morning session. It lasts no more than 5 minutes and would create some light entertainment to proceedings.

## **POST SCOTTISH COUNCIL**

### **18/15 ATTENDANCE**

#### **SCEC**

Jim Lawson, Convener  
Alison Mitchell, Vice Convener  
Alistair Cant, Hon Treasurer  
John Andrews  
Jane Catto

Ben Douglas  
Elizabeth Lawie  
Andy Malby  
David Thomson  
Vic Royce

#### **Staff**

Benedict Southworth, Ramblers Chief Executive  
Simon Barnett, Director of Delivery & Development (GB)  
Jess Dolan, Director Scotland,

### **19/15 APOLOGIES**

Apologies were received from from Jonathan Kipling, Chair of Board of Trustees

### **20/15 WELCOME TO NEW COMMITTEE**

The new Convener Jim Lawson welcomed members of the committee particularly the two new members, Jane Catto and Andy Malby.

### **21/15 URGENT MATTERS ARISING FROM SCOTTISH COUNCIL**

#### 1) 50th anniversary

The committee discussed the need to be clear of the purpose of celebrating the anniversary and when the most appropriate timing was e.g should it be incorporated into the Great Outdoors weekend.

**AP1** - Alison Mitchell to create a list of initial suggestions

**AP2** - Staff to review and develop a proposal

#### 2) Letter of thanks to David Thomson

The committee agreed that David Thomson should receive a formal letter of thanks.

**AP3** – Staff to prepare letter of thanks

#### 3) Governance debate

The committee noted the high quality of debate amongst the delegates.

**AP4** – A discussion on the findings of the debate to be scheduled for the next meeting

### **22/15 DATE FOR SCOTTISH COUNCIL 2016**

The committee discussed the need to shape the format of Scottish Council and therefore the date in light of the feedback from the governance debate.

**AP5** - Discussion on the shape of Scottish Council to be scheduled for the next meeting.

### **23/15 SIGNATORIES TO BANK ACCOUNTS**

Alistair informed the committee that there are two bank accounts – general fund and campaign fund

The committee agreed that Alistair Cant, Jim Lawson, Alison Mitchell and Jess Dolan should be signatories.

SCEC agreed that:

- 1) The amendments to the Mandate for the operation of the bank account(s), payment instructions and banking service be approved and be provided to the Bank by persons authorised to do so in accordance with the Bank's procedure and the Mandate;
- 2) The Bank is entitled to rely upon the amended Mandate until it receives a later Mandate amending it, and the Bank is entitled to reply on instructions given by any person named in Section 3 and may disclose any information relating to the account to any such person;
- 3) The Bank is under no duty to make enquiries before acting on the instruction of any person named in Section 3;
- 4) The Bank will be notified in writing of any changes to the organisation as per the terms and conditions of the account.

**AP6** – Alistair Cant to complete bank forms for new signatories

#### **24/15 CONTACT DETAILS FOR NEW MEMBERS/UPDATE FOR PREVIOUS MEMBERS**

Committee members were asked to email their contact details to Kareen/Roxanne including any preferred means of contact.

**AP7** – SCEC to contact Kareen/Roxanne with contact details

#### **25/15 PROVISIONAL DATES FOR SCEC MEETINGS (taking account of BoT/WCEC meetings) FOR THE YEAR 2015/16.**

Committee agreed that the next full meeting would be in early May.

**AP8** - Possible dates will be circulated based on quarterly reporting schedule.

**AP9** - A discussion on the frequency of meetings to be scheduled for the next meeting.

#### **26/15 SCEC NOMINEE ON AGENDA COMMITTEE AND OTHER ORGANISATIONS**

Alistair Cant nominated Ben Douglas as the SCEC representative on the Agenda Committee and Alison Mitchell seconded

The committee discussed RS representatives to other organisation and the need to clarify the nature of the relationship and therefore who should manage the relationship

**AP10** - Staff to prepare a list of the organisations and nature of relationship.

#### **27/15 HOTEL GRATUITY**

The committee agrees a small gratuity to hotel and equivalent as last year to the university

**AP11** - Alistair to arrange payment

#### **28/15 ANY OTHER BUSINESS NOTIFIED TO THE CONVENER**

Committee induction: Members will receive an induction pack and there will be an induction at the next meeting.

**AP12** - Committee members to gradually read their pack.