

# What to include in your walk listing

It's important to let members and potential walkers know about the extra steps they need to take to book onto a walk, and keep everyone safe while walking. Please include the template text below in your walk listing, filling in any sections in *[brackets]*.

- If you are using the Group Walks and Events Manager (GWEM), copy and paste the template text below into the 'Description' and 'Additional Details' sections of your walk listing.
- Remember to include a link to the booking page, if you are using another site such as Facebook or Meetup. This must be placed in the **Additional Details** section, or the link won't work.
- App users won't be able to see the link, so please include any essential information about booking (except links) in the **Description** too.

## Walk Description Template:

*[Add details about the walk e.g. the route, what to bring.]*

### COVID-19

*Due to COVID-19, we all need to take extra steps to stay safe. Please follow all safety advice given by the walk leader, including the latest guidelines on physical distancing. For more information about COVID-19 and Ramblers group walks, please see our guidance for walkers on the coronavirus pages of the Ramblers website.*

### Booking your place

*If you would like to join this walk, please book a place **[include details but no links, e.g. contact the walk leader using the details above/click 'attending' on our Facebook event]**.*

*Please sign up by **[date & time]**. If you are unable to attend, please cancel your booking so that someone else can take your place. Please do not turn up for a walk without booking, as we will have to turn you away.*

## Additional Details Template:

*Please follow this link to book your place on the walk: **[Add link to Facebook/Meetup/Eventbrite etc. Only add this section if you need to link to a booking site.]***

