

WELSH COUNCIL EXECUTIVE COMMITTEE
Minutes of WCEC meeting held on Saturday 5th July 2014
At The Prince Rupert Hotel, Shrewsbury

No.		Actions
109/14	Present Members – Gwyn Lewis (Chair), Vernon Davies (Vice-Chair), John Cook (Hon Treasurer), Diane Davies (Hon Secretary), Max Grant, Alan Norton, Ron Williams, , Staff – Angela Charlton (Director Wales) Guest – Richard Trueman (BoT)	
110/14	GL welcomed RT to the meeting.	
111/14	Apologies: Alex Marshall, Chris Hodgson, Maria Golightly, Tony Thomas, Asta Smith, Jonathan Kipling, Christine O’Byrne It was noted that early apologies were particularly helpful in terms of catering for the meeting (this applied especially when the meeting was in Shrewsbury).	All
112/14	Declaration of Interest: none.	
113/14	Announcements: GL reported the death of Bob Rear and will send condolences to Mavis Rear on behalf of WCEC. Staff changes: Gwenda Owen has left and was thanked for her work during her time at RC. Welcome was given to Anne-Marie (Arry) Beresford-Webb as Development Manager (full-time), Melanie Hutt (MH) as Member Support and Communications Officer (part-time) and Hannah Norman as Administration Co-ordinator (part-time).	GL
114/14	The minutes of 10 th May meeting were approved and are to go on the website.	DD
115/14	The June BoT meeting approved the 2014 Constitution which should now go on the website.	DD
116/14	Action Sheet (83/14 & 6/14: Review of Affiliated Clubs): to be considered for inclusion in BP otherwise no further action	
117/14	Action Sheet (12/14 & 13/14: RC website): website will be updated with material already supplied by MH once she is in post and she will also review the website. Agreed that DD should collate problems that WCEC members have found plus ideas for improvement (including any material AS has produced) and report them to BoT.	All
118/14	Action Sheet (105/14: Training for publicising practical footpath work): MH to investigate; no other action required.	
119/14	Action Sheet (31/14 & 88/14: President’s challenge); no progress and so ongoing	GL
120/14	Action Sheet (90/14: Collating Fol information): circulated and further action will need to be incorporated in BP.	
121/14	Action Sheet (91/14: Circuit of Wales): Gwent Group has been contacted by RC staff.	
122/14	Action sheet (94/14: Eisteddfod stand): stand booked for Monday to Friday and fluent Welsh speakers being contacted with a meeting organised. Well-Walking organising daily walks on the Maes.	

123/14	Action Sheet (95/14: Delegate selection consultation): paper has been circulated to Areas and Groups and a few responses have already been received.	DD
124/14	Action sheet (96/14: Induction pack to MGo): has been sent.	
125/14	Action sheet (104/14: Cambrian way): sufficient numbers have responded and the next is a face-to-face meeting of all interested.	MG
126/14	Action Sheet (106/14: E-mail from John France); this has been answered.	
127/14	AC gave a verbal up-date to a circulated written report. Video conferencing equipment has been purchased for the Wales Office. WCEC members urged to try it out during a practice session on Thursday 17 th July: purchase of necessary extra equipment such as a webcam would be seen as a legitimate expense.	All
128/14	WCEC & WC Account: Estimated balance at end of year is £15000. Accounts and budget for next year were agreed. Budget request of £9300 for next year agreed.	
129/14	Cardiff Office Account: AC gave a verbal report which stressed we were operating within budget. A written report should be available shortly and will be forwarded.	AC
130/14	Business Plan 2014-16: A wide-ranging discussion took place which started with SWOT and PESTLE analysis. Issues seen as particularly important were: (a) improvement in Communications (including the website); (b) preserving the PROW network and improving access in which further research on LA activity through Fol questions (see 120/14) should be included (under Walking Wales). Preparing a manifesto for 2016 elections was also stressed. Under Training, RW expressed disappointment at the lack of funding available for training on the Welsh language; he saw the ability to speak Welsh as essential for members of staff and the GB cap on training prevented adequate funding. On the subject of urban walking, building links with Living Streets was discussed; agreed it should occur but it was not a priority. AC spoke of the need to continue funding the work of the Delivery Officer and Policy Advocate and explained that she was submitting an investment proposal to secure this. This was fully supported. There will be a GB Budget Meeting on 15 th July and a draft BP should be available for WCEC in the week after. Our BP will need to be approved at the September meeting.	AC
131/14	WC 2015: MG outlined potential venues and their costs. It was unanimously agreed that the venue should be Royal Victoria Hotel, Llanberis. Hannah Norman will provide the necessary admin support from now on, including taking the minutes. MG has circulated WC2014 minutes and requested comments on accuracy. The invoice from Carole Meyrick for taking the minutes on the Sunday session of WC 2014 has been received and payment was approved. GL reminded members that he was standing down as Chairman at WC2015 and would be taking soundings regarding his successor.	All JC
132/14	AOB (1): MG gave an up-date on Glastir developments. He thanked Elly Popp for her work in organising a meeting in Newtown	
133/14	AOB (2): MG gave an up-date on progress on the CROW 10yr Review.	
134/14	Next meeting: 27 th September 2014 at Wales Office – this date considered essential as the Area and Group budgets and the BP will need approval. Members present expressed satisfaction of the Prince Rupert Hotel as a venue.	

	Signed....Gwyn Lewis....(Chairman) 27 September 2014 (date)	
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