

WELSH COUNCIL EXECUTIVE COMMITTEE
Minutes of WCEC meeting held on Saturday 7th May 2016 at Wales Office

No.		Actions
	Present	
50/16	<p>Members –Alan Norton (Chair), Chris Hodgson (Vice-Chair), John Cook (Hon Treasurer), Diane Davies (Hon Secretary), Max Grant, George Allingham, Stan Winstanley, Stephen Hughes</p> <p>Staff – Angela Charlton (Director RC)</p> <p>Guests: Christine O’Byrne (Vice Chair BoT)</p>	
51/16	AN welcomed SW and SH (as new WCEC members) and CO’B to the meeting.	
52/16	Apologies: Denis McAteer (President), Ron Williams (Vice-Chair), Benedict Southworth (CEO, Ramblers GB), Gwyn Lewis (Vice-Chair), Simon Longman, Alan Austin, Joanna Slattery, Keith Donovan, Tony Yule	
53/16	Declaration of Interest: none.	
54/16	Announcements: none	
55/16	Minutes of 5 th February 2016 were approved and are to go onto the website	DD
56/16	Minutes of 9 th April 2016 were approved and are to go onto website	DD
57/16	Minutes of 10 th April 2016 were approved after changes to 30/16, 41/16 and 50/16 were agreed. Minutes are to go onto website.	DD
58/16	Minutes of Welsh Council 2016: these have been circulated and those attending are asked to send their comments to AC. Amended minutes to be circulated for confirmation before making them available to the membership.	All AC
59/16	Action Sheet (4/16 & 5/16): minutes of two previous meetings have not yet been uploaded because work on website is delayed due to of lack of staff resources.	DD
60/16	Action Sheet (8/16): JC confirmed the points under question had been clarified.	
61/16	Action Sheet (15/16): The three papers dealing with WC & WCEC roles and responsibilities have yet to be uploaded onto the WCEC Wiki site under “WCEC Induction Papers” because of lack of editing privilege for DD for that section of the site. AC is to ensure that Paul Strong is contacted about the fact that a number of members are experiencing problems and asking him to contact WCEC members to get a full list of the current problems.	AC
62/16	Action Sheet (38/16) Motion on Planning Applications: staff considering how best to progress this.	AC
63/16	Action Sheet (41/16) Co-option of members onto WCEC: actions agreed on this at the last meeting were clarified and the minute amended appropriately (see 67/16).	
64/16	Action Sheet (42/16) Pen-portraits: DD and AN to consult on editing the portraits before they go onto website.	DD & AN
65/16	Action Sheet (43/16): Buddy system is in operation.	
66/16	Action Sheet (46/16) Representative on Mountain Leadership Training Board Cymru: DD to write to the Board to inform them that AC will be staff representative and that David Allison (DA) will also represent RC. DD will then let DA know.	DD

67/16	<p>50/50 by 2020: CO'B outlined the issues surrounding equality of representation on boards and committees. She stressed that the issue was not just one of gender but having representation that fairly reflected the membership and society in general. From the discussion that followed a number of actions were agreed. They are:</p> <p>(i) need for the skills analysis to be completed by new members of WCEC and results to be circulated;</p> <p>(ii) need to send out as soon as possible a letter to the membership outlining the need for a diverse WCEC and asking for people to express and interest in helping WCEC in its tasks;</p> <p>(iii) to check with the Area Officer to see how she may help in identifying individuals</p> <p>(iv) seek volunteers to be co-opted onto the WCEC both to increase diversity of skills and to take this issue forward;</p> <p>(v) consider co-opting someone from Prince's Trust.</p>	AC AN AN All AN
68/16	<p>Financial reports: reports dealing with the four budgets were considered and approved. AC reported that £13000 spending from the Legal Fund related to expenditure from last year but that accounting procedures meant it was being charged to this year's legal Fund. How the Legal Fund operates is being reviewed by BoT. The latest membership figures provided by GL were noted.</p>	
69/16	<p>Business Plan 2014-16: the quarter to the end of March 2016 was discussed. AC reported that those currently at red were due in part to staff shortages. RC have requested support from Ramblers GB in the short term. WCEC offered financial support from its own budget for staff costs if that would help. It was agreed that WCEC only needed to see the quarterly reports provided to BoT and if a significant time had elapsed between a report and a current WCEC meeting a verbal update at the meeting was sufficient.</p>	AC
70/16	<p>WCEC Targets for 2016/17: WCEC members were asked to identify their favourite targets: (i) business cards; (ii) Welsh newsletter for incorporation with <i>Walk</i>; (iii) co-ordination of work of members on LAFs; (iv) varying the venues and times of meetings (v) engaging with Community Councils. AN agreed to take this forward.</p>	AN
71/16	<p>WC2017: It was agreed to hold it at Stackpole Court 8th and 9th April 2017. It was also agreed to exclude the bunk-houses from the accommodation uptake and, instead, place a hold on rooms at a local hotel to provide cover in the event of more attendees than expected.</p>	GA
72/16	<p>Vision and Strategic framework document: Differences between Vision and Mission statements in this document and that agreed by WCEC at February meeting were raised. After a discussion It was agreed to amend the document to reflect the statements as accepted by WCEC. DD and SH to provide AC with agreed amendments. All WCEC members to consider the full document and provide AC with any comments within seven days. It was agreed that Jane Davidson should write the forward.</p>	DD & SH All AC
73/16	<p>Business Plan 2016-17: AC reported that Ramblers GB is extending their current BP to 2017. It was agreed that, rather than prepare a formal business plan for the period it would be more sensible to produce an Action Plan which includes the traffic-light warning system. AC agreed that a draft would be available for the next meeting and a priority at that meeting would be to check that the plan aligns with the Vision and Strategic Framework document.</p>	AC
74/16	<p>Wales Environment Link: decision deferred to next meeting and a paper will be circulated.</p>	DD

75/16	BMC Cymru representative: It was agreed that SW would be Ramblers Cymru representative. MG to inform BMC Cymru.	MG
76/16	Wales Coast Path: AC will put forward a paper at the Rights of Way and Access Committee later this month. The issue of using the Coastal and Marine Access Act to improve the WCP will also be raised at the meeting.	AC & MG
77/16	Area and Group Review: AC gave an account of Kate McCabe's work as Area Support Officer and a general discussion followed. The idea of a workshop centred on Kate's work was raised. AN agreed to take this forward.	AN
78/16	AOB(i): AC reported that Jane Davidson would be the warden at Ty'n Cornel Hostel at the end of July and asked for people to volunteer. MG agreed to co-ordinate with JD on this.	MG
79/16	AOB(ii) Risk Register: AN asked whether RC had one and will report back on whether one is needed.	AN
80/16	AOB(iii): MG reported that Cambrian Way Action Group would like to employ a member of staff to oversee the work being carried out on the route. He is to talk to AC about the feasibility of this.	MG
81/16	Date and venue of next meeting: agreed that it should be held 2 nd July 2017 at the Prince Rupert Hotel, Shrewsbury.	DD
	Signed...Alan Norton.....(Chairman) 2nd July 2016.....(date)	