

# Group Publicity Officer



<b>Role type:</b>	Publicity
<b>Main purpose of the role:</b>	To enable the Ramblers to grow by attracting new members and supporters. To enable your Group to flourish and grow by attracting new members
<b>Duties:</b>	<p><b>Primary</b></p> <p>To promote your Group and its activities to non-members in and around your Group's patch. This might be done, for instance, by</p> <ul style="list-style-type: none"><li>• Producing publicity material about your Group (e.g. posters, leaflets, displays) and arranging their distribution in suitable local locations</li><li>• Keeping the local media informed about your Group's activities through articles, regular features or advertisements</li><li>• Organising publicity stands at local fairs or public places (e.g. market places, popular walking locations)</li><li>• Setting up a Group website and updating it regularly with upcoming walks, local campaigning work and Group information.</li></ul> <p><b>Secondary</b></p> <ul style="list-style-type: none"><li>• To promote the Ramblers as a whole by distributing national recruitment leaflets sent to you from central office.</li></ul>
<b>Skills and experience:</b>	<ul style="list-style-type: none"><li>• A passion for walking and an affinity with all the charitable aims of the Ramblers</li><li>• Effective communication skills. Previous experience of publicity or marketing would be helpful</li><li>• Ability to think creatively and to get new ideas going</li><li>• Able to enthuse other Group members and to win over a handful to help out with occasional tasks</li><li>• Computer-literate, comfortable with the internet and word-processing.</li></ul>
<b>Support available:</b>	The marketing team at central office has many resources available. These include templates of posters and leaflets, logos, membership forms for events etc. The team is also available to support and advise on the phone or email and can also put you in touch with other Group Publicity Officers.
<b>Contact:</b>	The Marketing Team: <a href="mailto:publicity@ramblers.org.uk">publicity@ramblers.org.uk</a> 020 7339 8500

